Intern Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Instructions: As a distance dietetic internship, we require interns to secure their own supervised practice rotations with qualified Registered Dietitians using sites and preceptors of your choice. Fill in the spreadsheet according to the dates you have secured with the preceptor/facility. You may have one or more than one site for your rotation sites and can also split weeks if that works best for you and your preceptor. You must have a minimum of 32 hours a week but can schedule up to 40 hours a week, depending on your workload. Business and Entrepreneurship rotation must be finalized and approved by the program 8 weeks prior to your intended start date.* ***Please keep assigned colors for rotations the same as the examples provided.***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Week | Week of:  | Hours | Facility | Preceptor | Preceptor Phone Number | Preceptor e-mail | Comments |
| 1 |  | 38 | Pre-Orientation  | KADDI clinical instructor | 918-574-8598 | KADDI@consultingdietitians.com | Full time interns are allowed 80 hours of vacation time during the program.  |
| 2 |  | 38 | Pre-Orientation  | KADDI clinical instructor | 918-574-8598 | KADDI@consultingdietitians.com |  |  |
| 3 |  | 20 | *Livin' on Tulsa Time* Orientation | KADDI program director | 918-574-8598 | KADDI@consultingdietitians.com |  |
| 4 |  | 32 | WIC  | Joe Smith, RDN | 333-333-9876 | Joe.Smith@coopex.state.us |  |
| 5 |  | 32 | WIC  | Joe Smith, RDN | 333-333-9876 | Joe.Smith@coopex.state.us |  |
| 6 |  | 32 | WIC  | Jackie Johnson (early childhood educator) | 555-123-4567 | Jackie@headstart.org |  |
| 7 |  | 32 | WIC  | Jackie Johnson (early childhood educator) | 555-123-4567 | Jackie@headstart.org |  |
| 8 |  | 0 | VACATION |   |   |   |  |
| 9 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 10 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 11 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 12 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 13 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 14 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 15 |  | 32 | Get Better Soon Rehab Center | John Doe, CDM (food service director) | 555-555-5555 | John.Doe@getwell.com |  |
| 16 |  | 40 | Pre-Rotation Assignments | KADDI | 918-574-8598 | KADDI@consultingdietitians.com |  |
| 17 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 18 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 19 |  | 0 | VACATION |   |   |   |  |
| 20 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 21 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 22 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 23 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 24 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 25 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 26 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 27 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 28 |  | 32 |  VA Medical Center | Debra Dietitian, RDN, CNM, CNSC | 555-555-5551 | Debra.Dietitian@va.gov |  |
| 29 |  | 32 | Wellness for You! | Sara Jones, RDN, CDE | 444-433-4222 | sara.Privatebusinesss@gmail.com |  |
| 30 |  | 32 | Wellness for You! | Sara Jones, RDN, CDE | 444-433-4222 | sara.Privatebusinesss@gmail.com |  |
| 31 |  | 32 | Wellness for You! | Sara Jones, RDN, CDE | 444-433-4222 | sara.Privatebusinesss@gmail.com |  |
| 32 |  | 32 | Wellness for You! | Sara Jones, RDN, CDE | 444-433-4222 | sara.Privatebusinesss@gmail.com |  |
| 33 |  | 32 | Wellness for You! | Sara Jones, RDN, CDE | 444-433-4222 | sara.Privatebusinesss@gmail.com |  |

|  |  |  |
| --- | --- | --- |
| Rotation | Target Hours | My Hours |
| Pre-Orientation | 76 | 76 |
| Orientation | 20 | 20 |
| Clinical | 392 | 392 |
| Foodservice | 224 | 224 |
| Community | 128 | 128 |
| B&E | 160 | 160 |
| PAL |  |  |
| Total Time | 1000 | 1000 |